

**REQUEST FOR QUALIFICATIONS  
ARCHITECTURAL DESIGN SERVICES – SHELTERED APPLICANT POOL FOR SMALL BUSINESS  
ENTERPRISES AND DISABLED VETERAN BUSINESS ENTERPRISES**

for  
University of California, Irvine

Under the guidelines of Calif. Public Contract Code 10510.4 - 10510.9, the University of California, Irvine (hereinafter referred to as “UCI” or the “University”) seeks at least two (2) consultants to provide architectural design services (hereinafter referred to as “Consultant”). Consultant will provide services for a variety of projects, with the expectation that the Consultant can provide a quick turnaround on deliverables.

### **Project Summary**

UCI seeks qualified consultants to provide architectural design services (hereinafter referred to as “Consultant” or “Consultants”). Consultants will provide services for a variety of renovation projects which often need to be performed on expedited schedules.

**For this opportunity, only certified Small Business Enterprises (SBE) and/or Disabled Veteran Business Enterprises (DVBE) will be considered.**

Three-year blanket agreements will be established with the selected Consultants. Projects will be assigned at the University’s discretion. The selected Consultants are not guaranteed a minimum number of projects or dollar value of work.

### **Required Services**

The University seeks the qualifications of architectural design professionals that are certified SBEs and/or DVBEs and that are interested in providing services ranging from pre-design studies through design, construction administration, and project close-out. Typical projects may include but are not limited to renovations of research facilities, classrooms and lecture halls, office and administrative facilities, athletic facilities, student housing and health, etc.

The scope of services may include, but is not limited to, the following:

- Preparation of pre-schematic design documents, feasibility studies and rough order of magnitude (ROM) budgets for the University’s use to procure funding for projects.
- Preparation of Schematic Design, Design Development, Construction Drawings and Specifications that comply with: (1) applicable regulations; (2) UCI Campus Fire Marshal requirements; (3) UCI Facilities Management Engineering team requirements; (4) UCI Campus Standards and Design Criteria and CAD Standards; and (5) any other requirements required by law and/or by the University.
- Coordination and incorporation of other design disciplines as necessary to prepare complete Construction Documents.
- Construction Administration, including attendance at weekly construction coordination meetings and review of Requests for Information and submittals.
- Design services during construction.
- Preparation of as-built drawings in AutoCAD.

The Consultant’s total fee for each authorization will not exceed \$100,000. UCI’s objective is to retain design professionals that can work quickly on short lead times while still producing responsive, consistent, and thoughtful services and deliverables.

### **Procedures**

Request for Qualifications will be available electronically at **4:00 pm** on **December 21, 2022**, from UCI Design & Construction Services. Contact David Donovan at (949) 824-8114, email [ddonovan@uci.edu](mailto:ddonovan@uci.edu) to obtain required forms.

**Submittal Requirements**

Send one (1) electronic copy of Statements of Qualifications to David Donovan, Director of Contracts, at [ddonovan@uci.edu](mailto:ddonovan@uci.edu). UC Irvine Design & Construction Services, 101 Academy, Suite 200, Irvine, CA 92697-2450.

**Deadline for submittals is January 20, 2023 @ 5 PM**

**Estimated Contract Duration: 3 Years**

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Interested firms will be required to show evidence of their equal employment opportunity policy.

December 21, 2022